Florida Trail Association
Trailhead Communications Plan (TCP)

Crew Leader: Fill this out BEFORE arriving at trailhead. Bring two copies. At trailhead, give one copy to Communications Lead and put the other in the First Aid Kit (keep with a pen in a sealed waterproof bag.)

Agency Contact Information
Business Hours Contact: ___________________________ Phone Number: ___________________________
After Hours Contact: ___________________________ Phone Number: ___________________________
Dispatch: ___________________________ Phone Number: ___________________________
FTA Contact: ___________________________ Phone Number: ___________________________

Project Information
Trailhead and County: ___________________________ Best Location for Reception Near Worksite:
Date/Time Going In: ___________________________ Crew Leader Cell #:
Date/Time Coming Out: ___________________________
Crew Leader Name: ___________________________ Gate Code/Combination: ___________________________

Location Information
Name of Trailhead: ___________________________ Road and Milepost: ___________________________
Nearest Intersection: ___________________________ County and State: ___________________________
GPS Coordinates: WGS 84 Nearest Town/City: ___________________________
Helicopter Landing Spot: ___________________________ Township and Range: ___________________________

Transport Injured to:
Nearest Hospital: ___________________________ Distance from Trailhead: ___________________________
Hospital Phone Number: ___________________________ Hospital Address: ___________________________
Driving directions from trailhead:

Cell Phone Instructions
911 calls from cell phones can land in a far-away regional center. The call-taker needs the following information immediately:
- Your wireless phone number in case disconnected
- The location you're calling from. See below.
- What type of emergency you have (medical, require ambulance; injury specifics)

In addition to 911, if you might need a helicopter. List local medical helicopter phone number(s) here:

Other Pertinent Information