



## Florida Trail Association Trailhead Communications Plan (TCP)



**Crew Leader:** Fill this out BEFORE arriving at trailhead. Bring two copies. At trailhead, give one copy to Communications Lead and put the other in the First Aid Kit (keep with a pen in a sealed waterproof bag.)

### Agency Contact Information

|                         |       |               |       |
|-------------------------|-------|---------------|-------|
| Business Hours Contact: | _____ | Phone Number: | _____ |
| After Hours Contact:    | _____ | Phone Number: | _____ |
| Dispatch:               | _____ | Phone Number: | _____ |
| FTA Contact:            | _____ | Phone Number: | _____ |

### Project Information

|                        |       |  |       |
|------------------------|-------|--|-------|
| Trailhead and County:  | _____ | Best Location for Reception Near Worksite: | _____ |
| Date/Time Going In:    | _____ |  |       |
| Date/Time Coming Out:  | _____ |  |       |
| Crew Leader Name:      | _____ | Crew Leader Cell #:                        | _____ |
| Gate Code/Combination: | _____ |  |       |

### Location Information

|                          |       |                     |       |
|--------------------------|-------|---------------------|-------|
| Name of Trailhead:       | _____ | Road and Milepost:  | _____ |
| Nearest Intersection:    | _____ | County and State:   | _____ |
| GPS Coordinates:         | _____ | Nearest Town/City:  | _____ |
| Helicopter Landing Spot: | _____ | Township and Range: | _____ |

### Transport Injured to:

|                        |       |                          |       |
|------------------------|-------|--------------------------|-------|
| Nearest Hospital:      | _____ | Distance from Trailhead: | _____ |
| Hospital Phone Number: | _____ | Hospital Address:        | _____ |

### Driving directions from trailhead:

### Cell Phone Instructions

911 calls from cell phones can land in a far-away regional center. The call-taker needs the following information immediately:

- Your wireless phone number in case disconnected
- The location you're calling from. See below.
- What type of emergency you have (medical, require ambulance; injury specifics)

In addition to 911, if you might need a helicopter. List local medical helicopter phone number(s) here:

### Other Pertinent Information